



STATE OF RHODE ISLAND
**ENERGY EFFICIENCY &
RESOURCE MANAGEMENT COUNCIL**

**EXECUTIVE COMMITTEE
MEETING MINUTES**

Thursday, February 5, 2015

2:00 - 3:00 PM

Bureau of Audits Conference Room, 4th Floor
Department of Administration
One Capitol Hill, Providence, RI

In Attendance: Abigail Anthony, Marion Gold, Chris Kearns, Danny Musher, Jeremy Newberger, Chris Powell, Paul Ryan, Rachel Sholly

1. Call to Order

Chairman Paul Ryan called the meeting to order at 2:10 PM.

2. Approval of Executive Committee January Meeting Minutes

Chris Powell made a motion to approve the January meeting minutes, with two minor corrections. Chairman Ryan seconded and the motion passed unanimously. Mr. Powell made a motion to approve the December meeting minutes. Abigail Anthony seconded and the motion passed unanimously.

3. Review of Draft EERMC February Meeting Agenda

The February agenda will include the following items: vote on bylaws, legal request update, vote on new intern, high-level finance study update, Energy Expo update, discussion on Annual Report policy recommendation, and preliminary 2014 energy efficiency program results.

4. Executive Director Report

Legal Request for Proposals

Commissioner Marion Gold reported that the Council received four responses to the legal services request for proposals. Dan Prentiss did not bid but was aware of the solicitation. Rachel Sholly will send the proposals to Executive Committee members to make a recommendation for a vote at next Thursday's full Council meeting. A call was scheduled for Wednesday 2/11 at 11:00 AM to review the Committee's evaluations. Mike Guerard recommended that the Council make sure to allocate the remaining ~\$26,000 being held in an account with Dan Prentiss. Dunsky should be billing around \$30,000, which will be used exhaust to the fund.

New Member Appointments

Commissioner Gold reported that she now has a full roster of recommendations to send to the Governor's office, which she plans to send this week. Jeremy Newberger suggested that the Council plan an out-of-meeting orientation session for the new members and begin pulling together some informational materials. Commissioner Gold reported that Ryan Crowley, the Office of Energy Resources' (OER) new communications staff person, will take the lead on pulling together the Annual Report and will also start taking minutes for Council meetings, so he can also put together new member orientation materials. The Consultant Team offered to help with the materials as well. The Governor makes the decision on who to appoint as chair. Mr. Powell confirmed that he would like to be reappointed for another term. Recommendations for the oil heat position still need to be identified.

Hiring Proposal

Commissioner Gold requested that the EERMC allocate \$5,000 to hire Becca Trietch as an intern so she can continue her work to establish a farm energy incentive program. Mr. Powell felt that the Council should make internships available every year. This will be brought to the full Council for a vote next week.

5. Dunsky Finance Study Update

Danny Musher reported that Dunsky's final meeting was this past Thursday, at which they presented findings and recommendations. Dunsky was originally to submit a 10-page memo and annotated slide deck, but will now submit a 30-page report and unannotated slide deck. The group discussed ensuring that Council feedback can be incorporated before the vote. Dunsky will be asked to video conference into the EERMC meeting next week to present recommendations and then to present in person any updates and engage the Council in a discussion on actionable next steps at the March meeting. This will be a good opportunity to engage the Governor, her team, and others on these efforts and also to discuss the Council's policy recommendations. Mr. Kearns pointed out that the State of the State address will be held on March 12th, the night of the Council meeting. A vote to move the March 12th meeting to March 19th will be added to the February agenda.

6. Annual Report Update and Discussion on Policy Recommendations

Ms. Sholly reported that the first Annual Report planning call was held yesterday. She briefly reviewed the draft table of contents and timeline. OER staff will put together a list of proposed policy recommendations for discussion at next week's Council meeting. Mr. Newberger suggested that previous recommendations be compiled to facilitate discussion. Ms. Anthony suggested including an update on prior policy recommendations in the 2015 Annual Report.

7. Other Business

There was no other business.

8. Adjournment

Chairman Ryan adjourned the meeting at 3:01 PM.

Full EERMC Meeting: Thursday, February 12th 3:30-5:30 PM; Conf. Room B

Next Exec. Comm. Meeting: Thursday, March 12th 2:00-3:00 PM; Conf. Room B